

**Robinson Elementary School  
PTSA General Session  
April 28, 2016 (8:30 am)**

**Present:** Jen Fenton, Stacy Myrose, Katie Brodtkin, Kristen Borland, Andrea Hynes, Monique Bottene, Jeremy Turner, Deanne Moore, Sarah Khorey, John Wilamarth, Matt Luce, Geraldine Pepemehmetoglu, Jeanne Fratello, Lily Phillips, Valerie Lemmon, Tenley Prince, Loren Kosmont, Caroline Moreaus, Eric Kjellberg, Wendy Finster, Christy Phillips, Tasha Rakota, Andrea Barker, Neeraj Rotondo, Jen Berlinger, Johanna Bloomfield, Sumei Yee, Nicole Tang.

**Also Present:** Nancy Doyle

**Secretary - Katie Brodtkin**

Requested a motion to approve the minutes from the PTSA General Session Meeting on January 28, 2016. Lily Phillips motioned to approve the minutes. Tenley Prince seconded the motion. No opposition.

**Board Business:**

**President Report - Jen Fenton and Stacy Myrose**

PTSA covers “things” at our school. During the 2015-16 school year, Robinson’s PTSA supported: Curriculum and Classroom Supplies; Field Trips; Technology; Enrichment Activities (i.e.: Cultural Arts, Community Service, etc.); Campus Improvements (i.e.: Facilities); Professional Development; and Coordinated Volunteers for several school-wide events. Additionally, our PTSA worked hard to cultivate a warm, inviting, and productive partnership with members of the community!

**2015-16 Income:**

	Budgeted	Actual
Parent Party & Auction	\$95,250	\$133,100
Membership & Donation	\$61,300	\$89,970
Scrip	\$15,000	\$TBD
Family Fun Run	\$19,000	\$22,195
Book Fair	\$2,700	\$3,046
Community & Bus Partners	\$3,000	\$2,707
Fifth Grade Fundraisers	\$2,500	\$4,669
Hometown Fair	\$2,200	\$4,801
<b>TOTAL INCOME:</b>	<b>\$210,950</b>	<b>\$260,488</b>

**2015-16 Expenses:**

	Budgeted	Actual YTD
<b>Programs</b>	<b>\$185,825</b>	<b>\$139,026</b>

Curriculum	\$11,500	\$8,241
Enrichment	\$32,700	\$27,211
Facilities	\$2,950	\$938
Grants	\$1,500	\$545
Parents	\$6,000	\$2,467
Professional Dvlpmt.	\$6,000	\$290
Students	\$44,850	\$36,827
Supplies	\$59,100	\$41,128
Teachers	\$5,300	\$781
Technology	\$26,800	\$13,269
Prior Year Expense	\$0	\$7,329
<b>PTSA Administration</b>	\$10,850	\$4,537
<b>Community Outreach</b>	\$3,300	\$2,250
<b>TOTAL EXPENSES</b> (before Camp Imp)	\$210,850	\$145,813

Note: As of this meeting, we will likely spend less than we budgeted this year, but will not know until all receipts are turned in by June 30<sup>th</sup>, 2016.

#### **2015-16 Budgeted Capital Improvements**

	Budgeted	Actual YTD
<b>Technology</b>	\$60,000	\$9,213
Digital Citizenship		
Teacher Technology		
Supplemental Grades		
<b>Campus Improvements</b>	\$20,000	\$5,636
<b>Miscellaneous</b>	\$8,000	\$440
<b>TOTAL BUDGETED CAPITAL IMPROVEMENTS</b>	\$88,000	\$15,279

#### **2015-16 Budget Recap**

Cash on Hand Beg of Year	\$236,508
Budgeted Income	\$210,950
Budgeted Expenses	(\$210,850)
Net Cash Flow	\$100
Budgeted Capital Improvements	(\$88,000)
Budgeted Use of Cash	(\$298,850)
Cash on Hand End of Year	\$148,608

In order to provide vital funding during the summer though our first general session meeting that will take place in September, we are presenting an interim budget based on

this year's spending and expenditures. We don't anticipate spending this, but want to be conservative with our numbers.

**2016-17 Interim Budget (July 2016- September 2016)**

Curriculum	\$3,500
Enrichment	\$4,000
Fundraising	\$9,100
Organizational & School Infrastructure	\$6,360
Special Projects	\$12,000
Student Services	\$2,100
Summer Professional Development	\$3,500
Technology	\$25,000
<b>TOTAL</b>	<b>\$65,560</b>

Note: This is not the final budget, as a final budget will be presented to all members at our General Session Meeting in September.

Technology/classroom equipment replacement and/or repairs, in addition to re-seeding of the grass on Fowler Field will be done this summer. The district hopes to provide air conditioning units for the hottest classrooms on campus (approximately 10-12 units). We are also looking into in a hydration station that minimizes plastic bottle usage and continues to align with our green initiative goals. New umbrellas and retractable shades, that will withstand the weather/wind, are also being investigated particularly for 2<sup>nd</sup> grade classrooms.

Requested a motion to approve the budget 2015-2016 Interim Budget as presented. Tenley Prince motioned to approve the Interim Budget. Andrea Hynes seconded the motion. No opposition.

**Nominating Committee-** Andrea Hynes

The committee did a great job filling the slate for open board positions. This year, we have a representation of parents across all grade levels. Accordingly, the 2016-2018 PTSA Executive Board proposed slate is as follows:

- VP Operations: Matt Luce
- VP Student Services: Lily Phillips
- VP Character: Wendy Finster
- VP Membership: Jeremy Turner
- VP Fundraising/Scrip Retailers: Janeen Caleo
- VP MBEF Liason: Geraldine Pepemehmetoglu
- VP Communications: Loren Kosmont
- Assistant Treasure: Valerie Lemon
- Financial Secretary: Clare Flynn
- Recording Secretary: Deanne Moore
- Legislative Representative: Johanna Bloomfield

Request a motion to approve the 2106-2018 PTSA Executive Board. Neeraj Rotondo requested a motion to approve the nominees as presented. Jen Berlinger seconded the motion. No opposition.

**Treasurer-** Kristen Borland

Reviewed the Independent Audit prepared by Kim Berry. This audit covers PTSA books and spending from January 1, 2016 through February 28, 2016. Requested a motion to approve the Independent Audit. Monique Bottene motioned to approve the audit. Tenley Prince seconded the motion. No opposition.

**Riptide Happenings –** Jen Fenton and Stacy Myrose

Every Tuesday Coach Fernando has been organizing games and encouraging participating from all students during lunch recess and will return to our school in the fall. Recently we concluded Safety Week and we are finishing our Earth Week celebration (April 25-29). Staff Appreciation is coming up on May 2-6, as is SBAC Testing. SBAC Testing will be done across the district and testing days will be determined by grade level. Our PTSA Survey will also be distributed electronically to parents at the beginning of May and will be used to determine if our members agree on how fundraising money is spent, as well the success of other PTSA sponsored activities. On May 24, we will have our final School Site Council Meeting for the school year and on May 25 all families are invited to Mira Costa to watch our annual Talent Show. Teachers will be completing students' Reading Assessments on May 31<sup>st</sup>, June 2<sup>nd</sup> and June 3<sup>rd</sup>, so parents please note that these are minimum school days. Our Volunteer Appreciation Luncheon will take place on June 8<sup>th</sup> and our final Spirit Assembly will be held in the afternoon on June 13<sup>th</sup>. Walk Through California (4<sup>th</sup> grade) is scheduled for June 10<sup>th</sup> and Amy Pham is coordinating an exciting Maker's Fair for students on June 13<sup>th</sup>. Lastly, our 5<sup>th</sup> grade Culmination Party is set for June 15<sup>th</sup> with our last Day of School on June 16<sup>th</sup> and our SummerFest Party on Fowler Field the evening of June 16<sup>th</sup>.

**Principal Report-** Nancy Doyle

Report Cards- We were transitioning to a new report card that represents Common Core Standards. Next year's we will see a 1-3 rubric (3 is meeting or exceeding). We will also be moving to semesters, so students will be evaluated during 2 reporting periods. The grades will represent the "to-date" standards.

Miss Rebecca (Robinsons' Nurse) will be leaving our school for a new job. Friday will be her last day and the kids are working on a special gift for her. Ms. Murphy will be the long-term replacement until a permanent nurse is selected.

The 5<sup>th</sup> graders had a great time in Catalina. They went away from Wednesday- Friday and everyone said it was one of their best trips yet.

We are anticipating some staff changes for the Fall as we may have some teachers retiring this year.

The calendar is normally done in a 3yr cycle, this year it is just for one year.

The District is reviewing some date changes and a new calendar for the 2016-17 school year, as well as 2017-18 school year will be released soon.

Finally, our new running club, which is being coordinated in conjunction with our Beach Cities Healthy School grant, will start next week. Kids will be able to come to school every Tuesday and Thursday at 7:45 am to participate in this program.

**Meeting Adjourned: 9:33 am**